



## **I. Purpose and Scope**

The purpose of this procedure is to establish a campus governance structure that promotes transparent decision-making aligning with the institution's mission and strategic priorities. It defines the roles, responsibilities, and processes for governance bodies, ensuring active participation from administration, faculty, staff, and students in shaping policies, procedures, and campus initiatives. This procedure applies to all members of the campus community involved in governance.

## **II. Procedure**

### **Governance Structure and Representation**

The governance structure consists of the following bodies, each defining the representation and scope of their respective group:

**Administrative Cabinet:** Comprises key administrative leaders including the Chancellor, Vice Chancellor for Academic Affairs, Vice Chancellor for Student Services, Chief Financial Officer, and the Executive Director of Facilities and Auxiliary Services. This group is responsible for strategic decision-making and implementation of college policies. Voting rights extend to all members.

**Faculty Senate:** Represents all full-time and part-time faculty and professional librarians and is responsible for voicing concerns and making recommendations on academic policies, curriculum, faculty welfare, and other matters of faculty interest. Voting rights extend to all full-time faculty and professional librarians.

**Staff Senate:** Represents all full-time, part-time, and part-time extra help staff members and addresses issues affecting non-faculty employees, including workplace policies and professional development. Voting rights extend to all members.

**Student Government Association:** Represents all students and advocates for student interests, organizes student activities, and participates in campus governance. Voting rights extend to all members.

### **Meetings and Operations**

Each body shall conduct meetings that are announced at least five (5) days in advance, with agendas provided for their respective members. Meetings will be open to all represented individuals, though speaking privileges may be limited based on the rules established by each body. Minutes of all meetings shall be distributed promptly to members and archived for public access upon request.

### **Constitutional Changes**

Proposed changes to the constitutions of the Faculty Senate, Staff Senate, and Student Government Association must be submitted for administrative review. The Administrative Cabinet will review these changes to ensure they align with campus policies and governance standards. Upon approval by the Administrative Cabinet, changes and any subsequent amendments will become effective.

### **Authority and Responsibilities**

The governance bodies are authorized to develop and recommend policies and programs relevant to their constituencies, including educational policies, academic standards, student affairs, and employee welfare. The Administrative Cabinet, Faculty Senate, Staff Senate, and Student Government Association are empowered to provide input on campus-wide issues and make recommendations directly to the Chancellor.

If the Chancellor does not act favorably on a recommendation within two weeks, the respective governance body may readdress the issue internally for further discussion and possible revision or the campus governance structure



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may request that the President of the University of Arkansas System consider the matter upon a three-fifths vote of all governing bodies representing students, faculty, and staff. If a resolution is not achieved within 30 days, the President may submit the recommendation to the University of Arkansas Board of Trustees for consideration.

### **III. Related Information**

This campus procedure was drafted in accordance with the University of Arkansas Board of Trustees Policy 100.4 (Chapter III, Section 5, Campus Governance) and is effective upon review and approval by the Board of Trustees. Upon approval, the proposed campus governance structure shall be adopted and shall supersede all existing instruments of governance pertaining to the campus. Subsequent amendments shall follow the same procedure. Any proposed new or revised campus governance structure shall take effect upon approval of the Board, which reserves the discretion to amend or remand any proposed campus governance structure for further consideration.

Other applicable documents:

- UACCB Campus Procedure 205.1
- Faculty Senate Constitution
- Staff Senate Constitution
- Student Government Association Constitution

### **IV. Revision History**

Effective Date: November 22, 2024 (UA System Board approval date)