



Sex Offender Notification Regarding the Campus Community

Campus Procedure 225.1

Administration

I. Purpose and Scope

The purpose of this policy is to provide timely and appropriate notification, in compliance with state and federal legislation, regarding registered sex offenders on campus. Specific details of any notification will be determined on a case-by-case basis as described below. In addition, this policy is designed to implement residential restrictions placed on registered sex offenders pursuant to state law.

II. Authority

The Campus Sex Crimes Prevention Act (section 1601) {(42 U.S.C., 14071j and 20U.S.C, 1092(f) (1) (I)} is a federal law enacted on October 28, 2000. This law provides for the tracking of convicted sex offenders enrolled at or employed by institutions of higher education. This act requires sex offenders who are required by law to register in a state, to also provide notice of each institution of higher education in that State where the person is employed, carries on a vocation, or is a student. This law also requires that institutions of higher education issue a statement advising the campus community of the availability of this information. Further, Ark. Code Ann. § 12-12-913(b) provides that “[l]ocal law enforcement agencies having jurisdiction shall disclose, in accordance with guidelines promulgated by the [Arkansas] Sex Offenders Assessment Committee, relevant and necessary information regarding offenders to the public when the disclosure is relevant and necessary for public protection.” Finally, effective September 1, 2003, Arkansas Act 330 of 2003, codified at Ark. Code Ann. § 12-12-913(j)-(k), provides that certain information regarding particular categories of offenders shall be public, and that such information shall be provided on the State of Arkansas home page by the Arkansas Crime Information Center (ACIC) by January 1, 2004.

In addition, Arkansas Act 330 of 2003 makes it unlawful for a Level 3 or Level 4 registered sex offender to reside within 2,000 feet of property on which any public or private elementary or secondary school or daycare facility is located. All University-operated residential facilities on the University campus fall within this restriction.

III. Community Notification Levels

After completing the assessment process, each offender will be assigned one of the following community notification levels.

Level 1: Typically, offenders in this category have no prior history of sexual offending and the community can be protected with notification inside the home and to local law enforcement authorities.

Level 2: Typically, offenders in this category have a history of sexual offending where notification inside the home is insufficient. Community notification requires notice to the offender’s known victim preference and those likely to come into contact with the offender.

Level 3: Typically, offenders in this category have a history of repeat sexual offending, and/or strong antisocial, violent or predatory personality characteristics. These are individuals whose offense and criminal history require notification throughout the community.

Offenders who appear for the assessment under the influence of alcohol, illegal drugs or who fail to timely disclose the use of medications, individuals who fail to appear for any phase of the assessment, individuals who are aggressive, threatening, or disruptive to the point that SOSRA staff cannot proceed with the assessment process, and individuals who voluntarily terminate the assessment process having been advised of the potential consequences will be classified as being a Level 3 or referred to SOAC for Sexually Violent Predator status.

Level 4: Sexually Violent Predator refers to a person who has been adjudicated guilty of a sex offense or acquitted on the grounds of mental disease or defect of a sex offense that makes the person likely to engage in predatory sex offenses. The designation indicates that the highest and most visible means of community notification is required.

IV. Procedure

The Vice Chancellor for Student Affairs shall have primary responsibility for preparing and carrying out a notification plan that is appropriate regarding specific registered sex offenders enrolled in, attending or employed by UACCB. To assist the Vice Chancellor for Student Affairs in applying the state guidelines to the College setting, a standing Community Notification Committee will be convened. The Vice Chancellor for Student Affairs, in collaboration with other appropriate university officials, will convene the committee when necessary.



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This committee shall be representative of appropriate College components involved in student and/or employee matters. This committee will include the below listed personnel: Vice Chancellor for Student Affairs, who will serve as chair of the committee, Chancellor, Vice Chancellor for Academic Affairs, Chief Financial Officer, and Executive Director of Facilities and Auxiliary Services. The University of Arkansas System Office of the General Counsel will serve as legal advisor to the Committee. The purpose of this committee shall be to advise the Vice Chancellor for Student Affairs in developing general guidelines and practices concerning notification procedures and in determining the extent and method of notification that may be appropriate regarding specific offenders in compliance with state and federal law and consistent with the educational mission of the College.

A written summary of campus guidelines and the notification plan for each offender will be maintained by the Vice Chancellor for Student Affairs. Determinations regarding notifications will be made by the Vice Chancellor for Student Affairs, in consultation with the Committee and other appropriate campus officials, law enforcement officials, or treatment specialists on a case-by-case basis and shall be guided by the offender's risk assessment level in accordance with guidelines established by the Arkansas Sex Offenders Assessment Committee. Consistent with state guidelines, the notification plan should include who will be notified, who participated in preparation of the plan, the approval of the Vice Chancellor for Student Affairs, and the date the plan was made. The record should also indicate the dates of notification.

When the risk assessment is not available or has not yet been completed, a review of all available information will occur, which may include consultation with an appropriate professional, and notification may be made based on the available information pending the assignment of a risk assessment level by state officials.

V. Related Information

This policy complies with the Guidelines for the Notification of Sex Offenders promulgated by the Arkansas Higher Education Coordinating Board.

VI. Revision History

Effective Date: October 12, 2007

Revised Date: June 26, 2024

Review Date:



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Attachment A – Example of a “Sex Offender Community Notification Plan”

**UNIVERSITY OF ARKANSAS COMMUNITY COLLEGE AT BATESVILLE
SEX OFFENDER COMMUNITY NOTIFICATION PLAN**

UACCB has received official notification that John Doe is classified as a LEVEL 3 – HIGH RISK Sex Offender. He/she is required by law to register as a Sex Offender with the University of Arkansas Community College at Batesville. Mr. Doe is enrolled for the Fall 2007 semester at UACCB. In accordance with state and federal law, and with input from the Community Notification Committee, UACCB has implemented the following community notification plan.

ACTION

- 1/1/2007 – Mr. Doe was contacted to verify his identity and Level 3 classification. A photograph was taken to use on the notification sheet.
- 1/2/2007 – The UACCB Notification Committee convened to discuss the notification procedure.
- 1/3/2007 – The Sex Offender Notification Sheet was delivered to Mr. Doe.
- 1/4/2007 – The Sex Offender Notification Sheet was delivered and explained to:

Independence County Sheriff’s Office
1750 Myers Ave.
Batesville, AR 72501

Batesville Police Department
710 S St. Louis St.
Batesville, AR 72501

- 1/4/2007 – The Sex Offender Notification Sheet was emailed via the campus email system with explanation to UACCB employees and students.
- 1/5/2007 – The Sex Offender Notification Sheet was placed in the sex offender file with the Vice Chancellor for Student Services.
- New notification measures will be appended if Mr. Doe changes his status at UACCB.

COMMUNITY NOTIFICATION COMMITTEE CHAIR DATE



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Attachment B – Example of a “Sex Offender Notification Letter”

UNIVERSITY OF ARKANSAS COMMUNITY COLLEGE AT MORRILTON

SEX OFFENDER NOTIFICATION LETTER

The University of Arkansas Community College at Batesville is releasing the attached information pursuant to Arkansas Code Annotated 12-12-913(b) and guidelines promulgated by the Arkansas Sex Offender Assessment Committee to implement the requirements of the law.

The individual who appears on the attached Notification Sheet has been convicted of an offense that requires registration with the Arkansas Crime Information Center. This individual is not wanted by law enforcement at this time. No action on your part is required other than the type of alertness and caution that increases the safety of individuals, families, neighborhoods, and communities. Should you observe suspicious behavior on the part of this individual, do not take action on your own, but immediately notify law enforcement. You may not share this information with others, except those who have a need to know (other adult members of your family, if this is a family notification; coworkers in a position to prevent harm, if this is an agency notification).

This notification is not intended to cause alarm. Nor may you use this information to intimidate or harass the person identified. Harassment of any individual is against the law.

If you feel you need further information about the dynamics of sex offenses, you may contact the Arkansas Commission on Child Abuse, Rape, and Domestic Violence, 4301 West Markham, Slot 606, Little Rock, Arkansas 72205.



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Attachment C – Example of a “Sex Offender Notification Sheet”

SEX OFFENDER NOTIFICATION SHEET

UNIVERSITY OF ARKANSAS COMMUNITY COLLEGE AT BATESVILLE 2005 WHITE DR., BATESVILLE, AR 72501

PLACE PHOTO HERE	NAME:		ALIASES:	
	RACE:	HAIR COLOR:	EYE COLOR:	
	AGE:	HEIGHT:	WEIGHT:	
	SCARS, MARKS, OR TATTOOS:			
	UACCB AFFILIATION:			
	RISK LEVEL:			
This notification is not intended to cause alarm. The individual identified on this sheet is not wanted by law enforcement at this time. Should you observe suspicious behavior on the part of this individual, please notify law enforcement immediately.				